



Global Parts Support, Inc.

2799 SW 32nd Avenue, Hollywood, FL 33023 USA
 PH: (954) 989-5988 info@globalpartssupport.com
 FX: (954) 989-5979 www.globalpartssupport.com

Federal ID # 562412282

Cage Code # 4ME18

Quality Control Vendor Audit Form

Vendor Information

Name _____

Address _____

City/State/Zip/Country Code _____

Contact (QC Manager) _____

Repair Station Certificate Number _____

A. Certification	SAT	UNSAT	NA
1) Obtain a copy of Certification & Limitation upon initial inspection. (FAR 145.19)			
2) Specialized Services of the Repair Station meets Global Parts Support, Inc. requirements? (FAR 145.31/33)			

B. Manuals, Records & Technical Data	SAT	UNSAT	NA
1) Vendor has the required shop manual to perform the contracted services? (FAR 145.57)			
2) Manufacturer Overhauled Manuals are kept current and updated? (FAR 145.57)			
3) Manufacturer Overhauled Manuals are properly identified and organized? (FAR 145.57)			
4) System of control review technical data, revisions, service bulletins, etc.?			
5) Vendors work records are detailed, legible and complete? (FAR 145.61/63/79)			



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C. Quality Control

SAT UNSAT NA

1) Is there an established Quality Control Department? (FAR 145.39/45/55)			
2) Does the Quality Control Department have manuals showing organizational chart and job description?			
3) Are supervisors, inspectors and technicians properly trained on overhaul procedures? (FAR 145.75) Review training records.			
4) Receiving inspection established? (FAR 145.59)			
5) Records are maintained and stored for a period of ____ years. (FAR 145.61/63/79)			
6) Does Quality Control provide the final approval prior to tagging the component serviced? (FAR 145.75)			

D. Training

SAT UNSAT NA

1) Are training records maintained on production personnel?			
2) Does the company have an adequate training program? OJT, classroom etc. (FAR 145.75)			
3) Does the company have a probationary period for newly hired personnel?			



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E. Materials & Handling

SAT UNSAT NA

1) Procedures are established to prevent serviceable and/or unserviceable parts intermix? (FAR 145.55)			
2) Incoming parts are subjected to receiving inspection?			
3) Serviceable parts are stored in an environmentally acceptable storage area and are properly tagged? (FAR 145.55)			

F. Stores

SAT UNSAT NA

1) Parts are properly binned and identified? (FAR 145.470)			
2) Do packages compare with bin identification?			
3) Parts are properly protected? (FAR 145.35/37)			
4) Bearings are properly wrapped and packaged?			
5) "O" rings are properly packaged and marked to date?			
6) Shelf life limited material properly controlled to prevent use after expiration? (FAR 145.37)			

G. Test & Calibration

SAT UNSAT NA

1) Tools are properly maintained for the work? (FAR 145.45/47)			
2) Is there a test equipment control program for items that require routine calibration certification? (FAR 145.45)			
3) Is equipment labeled and certified?			



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H. Facility	SAT	UNSAT	NA
1) Facility has sufficient work area, lighting and ventilation?			
2) Fire extinguishers are properly identified and marked?			
3) Flammable liquids are properly stored?			
4) Gas cylinders are properly identified?			
5) Production areas are kept clean & organized?			
6) Hazardous materials are labeled, properly stored and disposed of?			

I. JAA/JAR 145/CAE/ASA	SAT	UNSAT	NA
1) Is the vendor JAR 145 accepted?			
2) Is the vendor CASE accepted?			
3) Is the vendor AC 00-56 accepted?			

J. Additional Comments:

 DO NOT WRITE BELOW THIS LINE - FOR GPS USE ONLY

For the work intended, I find the applicant: Satisfactory Unsatisfactory

Auditor _____

Approved for Subcontract Services:

Signature _____

Date _____